

Bunbury Bridge Club Incorporated

Annual General Meeting Minutes: 31st August 2024

Location: BBC clubrooms

1. Attendance and Opening

- 20 members attended as per attached attendance register.
- 37 apologies were recorded as per attached register.
- President Andy Males opened the meeting at 10.30 am.

2. Confirmation of Previous Minutes

- Minutes from the previous AGM on 2nd September 2023 were circulated to attendees prior to the start of the AGM.
- As part of business arising from the minutes, Brian Hanson requested that the Treasurer's annual report be distributed to members prior to the AGM, so more informed discussions could be had.
- Motion: These minutes are a true record of that meeting (Colin Bell / Chris Hollingworth) Carried

3. President's Report

- Andy Males read from his prepared report which focused on the members who make contributions to the successful running of the club.
- Motion: That the report be accepted (Linda Hoskin/ Liz Norton) Carried.

4. Treasurer's Report

- Norm Hoskin presented his report and provided details. His report and that of the auditor are attached.
- Issues raised by members were: future costs for the club's Christmas function, the trajectory of the club's operating profit, expense and value of name tags.
- Motion: That the report be accepted (Colleen Skipsey / Bob McCartney) Carried.

5. Bridge Co-Ordinator's Report

- In her acting capacity, Bev Hopley provided a report which was read out by the meeting secretary. The report is attached.
- Motion: That the report be accepted (Liz Norton / Jos de Klerk) Carried.

6. Appointment of outside Auditor

- Lyndon Edwards has been the club's auditor for many years and has provided a great service.
- Clarification was sort about the type of assistance he provides.
- Motion: That Lyndon Edwards continue as the club's auditor (Norm Hoskin / Bob McCartney) Carried.

7. Fee Schedule

- Norm Hoskin provided background detail for a fee increase: the committee is establishing a five year budget plan to address building repair and refurbishment issues; ABF capitation fees are about to rise; recent \$2000 expense for bridge supplies; Christmas function costs.
- The committee will apply for grants whenever practical.
- Motion: The annual membership fees for the BBC be increased to \$70 and associate membership to \$30 (Liz Norton / Gwen Clarke) Carried.

- The new fees are due immediately.
- Table fees are to remain the same.

8. Appointment of an Appeals Panel and a Facilitators Panel

- Current Appeals Panel is Brian Wade and Esther Saunders and the Facilitators Panel is John Ferguson and Mike van Wyk.
- Motion: Composition of the two panels stay the same (Gareth Braid / Linda Hoskin) Carried

9. Election of Management Committee

- The completed Nomination Form is attached.
- There was no nomination for the position of Bridge Co-ordinator. After some discussion about what jobs are entailed, Brian Wade was happy to be nominated. He opened the door for discussions about the role with Marianne Viebke on her return from Sweden.
- One vacancy on the committee remains unfilled. Any member with competence in the computing field is encouraged to come forward.
- All positions were declared filled.

10. New Business

- There was discussion about the Christmas function: members paying something to attend, employing outside caterers, co-ordination. Chris Hollingworth, the committee's liaison person, provided information to the meeting, and indicated Joan Gribble has agreed to co-ordinate the catering.
- With regard a club session/s where an experienced player is teamed with an inexperienced player, it was suggested these be incorporated into the club's calendar of events for the year. This may counteract any lack of support for such events.

11. Other Business

- Andy Males spoke eloquently about Life Members and what they contribute to the club.
- After much consultation with many club members, Andy nominated Judy and Fred Clarke for life membership. This nomination was enthusiastically endorsed by members present. The club thanks them for their magnificent contribution over many years.

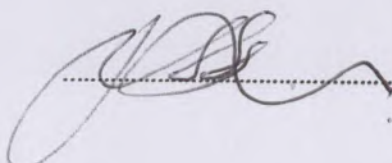
12. Club Person of the Year

- Andy Males announced (with much acclaim from the floor) that Mike van Wyk is the 2024 club person of the year.

13. Meeting close

- Brian Wade paid a warm tribute to Andy Males for his contribution as club President for the past seven years and there was strong endorsement from the meeting.
- Norm Hoskin thanked the outgoing committee for their work during the year.
- Meeting closed at 11.43 am.

Signed Norm Hoskin (President)

 John Ferguson (R/Secretary)



BUNBURY BRIDGE CLUB INC.
2024 Annual General Meeting

ATTENDANCE REGISTER

Please enter your name below to confirm your attendance at the 2024 AGM held on
Saturday 31st August 2024

| | |
|-------------------------|--|
| Brian Hanson | |
| Colin Bell | |
| John Ferguson | |
| Linda Hoskin | |
| Andy Males | |
| Norm Hoskin | |
| Bob McCartney | |
| Jan Morgan | |
| Mary Crawford | |
| Joos de Klerk | |
| E. Norton | |
| J. Tegg | |
| M. P. Studsal | |
| R. M. J. G. W. | |
| Colleen Shipsey | |
| Gwen Clarke | |
| Christine Hollingsworth | |
| Jan Hollingsworth | |
| GARETH BRAD | |
| Brian WADE | |

BUNBURY BRIDGE CLUB INC.
2024 Annual General Meeting

APOLOGIES

Apologies for the AGM held on Saturday 31st August received prior to the day

| | |
|---|-------------------------|
| Sue Cornwell | Jo Saunders |
| Mike van Wyk | Colin + Esther Saunders |
| William Hall | Kim Leard |
| Monette Hall | Jenny Shaw |
| Mary Dighton | Dee + Noel Enders |
| Vernie DUNNAN JOCK MULLEN | Tracey + Drew Arthur |
| MARBLE MULLEN | DI TAYLOR |
| S. EVERETT | Jade Arthur |
| K. SIMPSON | JOY GIBSON |
| JOS | M DUCE |
| J. S. DUNNAN | William Rudler |
| NH FITZPATRICK | Deb Salathel |
| Alexis Beckingham | M. Westwell |
| Fiona Owen | Sandra Main |
| Ber Hopley | TONY ALBERTSEN |

BUNBURY BRIDGE CLUB INC.
2024 Annual General Meeting

APOLOGIES

Apologies for the AGM held on Saturday 31st August received prior to the day

| | |
|---------------------|--|
| <i>Mania Dent.</i> | |
| <i>Frida Letto.</i> | |
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BUNBURY BRIDGE CLUB

Incorporated

POSTAL: Hon. Secretary,
P.O. Box 1098,
BUNBURY, W.A. 6231.
PHONE: (08) 9791 3177.

Management Committee Nomination Form

Nominations Close
5.00pm on Wednesday 23rd August

| OFFICE | NOMINEE | NOMINATOR | SIGN, ACCEPTANCE |
|---------------------------------------|----------------|-----------------|------------------|
| PRESIDENT: (1 vacancy) | N HOSKIN | A. Males | |
| | | | |
| | | | |
| VICE PRESIDENT: (1 vacancy) | COLIN SAUNDERS | A. Males | |
| | | | |
| | | | |
| TREASURER: (1 vacancy) | GIVEN CLARKE | C Hollingsworth | |
| | | | |
| | | | |
| SECRETARY: (1 vacancy) | Henetta Hall | A. Males | |
| | | | |
| | | | |

| OFFICE | NOMINEE | NOMINATOR | SIGN, ACCEPTANCE |
|---|-------------------------|---------------------|------------------|
| BRIDGE CO-ORDINATOR: (1 vacancy) | M. Vanwyk | A. Males | |
| | Brian Wade | | |
| | | | |
| COMMITTEE MEMBERS: (At least 4 vacancies) | | | |
| | MIRIE VANWYK | M Hall | |
| | BRIAN HANSON | A. Males | |
| | CHRIS H | A Hall | |
| | BRIAN HANSON | | |
| | | | |
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Nominees: Members may only be nominated for one position prior to the AGM. By accepting a nomination, you confirm that you are eligible under the Associations Incorporation Act (2015) and implies understanding of the role and its duties [as documented in the club's constitution].

Nominations may only be made in writing by either completing this form or by letter to the Secretary.

BUNBURY BRIDGE CLUB YEJ24 FINANCIAL SUMMARY

| | | | | |
|--|--------------------|------------------------------|--------------------|--------------------|
| Cash Account | | Term Deposits | | |
| Opening Balance (1/07/23) | \$11,658.79 | Opening Balance (1/07/23) | \$31,856.59 | |
| Plus Income | \$50,067.51 | Plus Interest | \$494.80 | |
| Transfers In (+) or Out (-) | \$0.00 | | | |
| Sub-Total | \$61,726.30 | Sub-Total | \$32,351.39 | |
| Less Expenditure | \$43,645.80 | Transfers In (+) or Out (-) | \$0.00 | |
| Closing Balance (30/06/2023) | \$18,080.50 | Closing Balance (30/06/2024) | \$32,351.39 | |
| | | | | |
| Reconciliation (30/06/2024) | | Total Funds | 1/07/2023 | 30/06/2024 |
| Cash Balance | \$18,080.50 | Cash Account + Cash at hand | \$11,658.79 | \$18,080.50 |
| Add unrepresented cheques | \$0.00 | Term Deposits | \$31,856.59 | \$32,351.39 |
| Less cash at hand | \$77.00 | | | |
| Sub-Total | \$18,003.50 | Total | \$43,515.38 | \$50,431.89 |
| | | | | |
| Bank Statement Balance (30/06/2024) | \$18,003.50 | | | |

BUNBURY BRIDGE CLUB ANNUAL REPORT

| YEJ24 INCOME | | | | YEJ24 EXPENDITURE | | | | |
|--------------|------------------------|--------------------|--------------------|-------------------|---------------------------|--------------------|---------------|--------------------|
| Item # | Description | 2023/2024 | 2022/2023 | Item # | Description | 2023/2024 | % | 2022/2023 |
| 1 | Monday Bridge | \$8,558.00 | \$8,385.00 | 1 | ABF Master Points | \$1,002.39 | 2.3% | \$993.66 |
| 2 | Tuesday Bridge | \$7,227.00 | \$6,058.00 | 2 | ABF Capitation | \$2,235.00 | 5.1% | \$1,737.85 |
| 3 | Wednesday Bridge | \$5,766.00 | \$5,605.00 | 3 | Accounting Audit | \$100.00 | 0.2% | \$100.00 |
| 4 | Thursday Bridge | \$60.00 | \$198.00 | 4 | Website | \$330.00 | 0.8% | \$330.00 |
| 5 | Friday Bridge | \$8,418.00 | \$8,198.00 | 5 | BAWA | \$1,522.16 | 3.5% | \$1,263.62 |
| 6 | Saturday Bridge | \$6,219.00 | \$6,177.00 | 6 | Congress | \$2,521.49 | 5.8% | \$7,046.15 |
| 7 | Sunday Bridge | \$691.00 | \$288.00 | 7 | Bridge Supplies | \$498.60 | 1.1% | \$2,113.39 |
| 8 | Special Events | \$1,056.00 | \$480.00 | 8 | Contract Cleaning | \$8,702.52 | 19.9% | \$7,935.42 |
| | | | | 9 | Fund Raising/Donations | \$512.00 | 1.2% | \$855.00 |
| | Sub-Total | \$37,995.00 | \$35,389.00 | 10 | Equipment/Fittings | \$287.44 | 0.7% | \$1,528.51 |
| 9 | Subscriptions | \$5,050.00 | \$4,885.00 | 11 | Electricity | \$1,910.77 | 4.4% | \$2,114.46 |
| 10 | Net Token Sales | \$606.00 | \$2,646.00 | 12 | Cleaning Consumables | \$184.00 | 0.4% | \$64.70 |
| 11 | Lessons & Training | \$530.00 | \$1,315.00 | 13 | Food and Drinks (kitchen) | \$3,188.11 | 7.3% | \$2,871.95 |
| 12 | Congress | \$4,590.00 | \$9,165.00 | 14 | Bathroom Consumables | \$686.78 | 1.6% | \$362.41 |
| 13 | Disposals | \$0.00 | \$0.00 | 15 | Insurance | \$3,859.10 | 8.8% | \$3,371.34 |
| 14 | Fund Raising/Donations | \$320.00 | \$530.10 | 16 | Grounds | \$1,414.26 | 3.2% | \$4,278.69 |
| 15 | Account Transfers | \$0.00 | \$23,608.13 | 17 | Office Supplies | \$305.59 | 0.7% | \$582.36 |
| 16 | Refunds | \$31.61 | \$341.79 | 18 | City of Bunbury Rates | \$1,954.50 | 4.5% | \$1,804.00 |
| 17 | Synergy Credit | \$629.54 | \$0.00 | 19 | Water (Aqwest) | \$1,524.53 | 3.5% | \$1,682.18 |
| 18 | Functions | \$300.00 | \$140.00 | 20 | Sewerage (Water Corp) | \$915.58 | 2.1% | \$1,075.38 |
| 19 | Administration | \$14.50 | \$12.00 | 21 | Repairs & Maintenance | \$1,724.91 | 4.0% | \$660.03 |
| 20 | | | \$0.00 | 22 | Security | \$506.00 | 1.2% | \$601.70 |
| | | | | 23 | Lessons & Training | \$0.00 | 0.0% | \$1,568.21 |
| | | | | 24 | Communications | \$1,079.88 | 2.5% | \$1,080.18 |
| | Total | \$50,067.51 | \$78,032.02 | 25 | Functions | \$2,761.56 | 6.3% | \$1,961.70 |
| | | | | 26 | Administration | \$1,485.26 | 3.4% | \$86.00 |
| | | | | 27 | Capital Works | \$1,921.76 | 4.4% | \$28,360.59 |
| | | | | 28 | Australian Bridge | \$320.00 | 0.7% | \$340.00 |
| | | | | | | | | 0 |
| | | | | Total | | \$43,645.80 | 100.0% | \$76,769.48 |

| BUNBURY BRIDGE CLUB YEJ24 CAPEX EXPENDITURE | | |
|---|-------------------|------------------|
| Date | Cost | Description |
| Oct-23 | \$424.56 | Insulation batts |
| Oct-23 | \$463.60 | Insulation Batts |
| May-24 | \$860.60 | Electric Stove |
| Jun-24 | \$173.00 | Stove Install |
| | | |
| Total | \$1,921.76 | |

335 Wellesley Rd
WELLESLEY WA 6233

26 August 2024

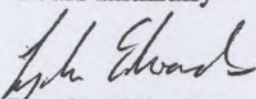
The Committee
Bunbury Bridge Club Inc
PO Box 1098
BUNBURY WA 6231

Dear Committee

I have conducted an audit of the financial records of the Bunbury Bridge Club for the financial year ending June 30th 2024 from Print outs of the monthly statements as well as supporting documents and the bank statements.

I find that the YEJ24 Financial Summary truly reflects the annual transactions shown in the source documents.

Yours faithfully


Lyndon Edwards

Hon. Auditor

Bridge Co-ordinator's Report 31st August, 2024

As of the 24th March I took over as Bridge Co-Ordinator.

I would like to thank Esther Saunders who immediately approached me and said that she was willing to take on the responsibility of the Directors roster.

Thankyou also to Brian Wade who gave me the necessary advice on subjects that came up that I had no previous experience about also for taking the time to show me how to do the dealing. Thankyou to Joanne Saunders who also gave me help whenever I asked her. Joanne has also taken on a role as dealer.

Mike Van Wyk and Chris Hollingsworth held a trial starting in January on Sundays for a few weeks hoping to get bridge players who only played socially interested in coming to the club on other days. Thankyou for the extra time they put in on those days. Mike also held beginner classes that were successful. Mike and Chris have continued with the excellent response Tuesday's Supervised Sessions with attendances averaging 6-7 tables, with some players moving on to Wednesday nights and Saturday afternoon. On the 14th May a session that had experienced players joining in to partner with regular Tuesday players showed great success with 8 tables.

2024 Congress

Esther Saunders submitted a very detailed Convenors report to the clubs committee. It was noted that numbers were down on previous years and the Congress was held in the Bridge Clubrooms very successfully.

Directors

It has become apparent that there is a need for some new directors, Jock Mullins has shown interested and started to learn the basics. It was greatly appreciated when Joanne Saunders stepped in as a director on July 27th when there were no other directors available.

2024 Moth Anderson Pairs Championships.

Winners: Esther & Colin Saunders

2024 Peter Morgan Teams Championships

Winners: Brian Wade, Colleen Long, Colleen Skipsey, Jenny Dawson

Australian Wide Novice Pairs

Margie and Jock Mullins were Club winners. Chris Cameron and Jan Drake Brockman were club winners of the under 50 points category. It was well represented on the Tuesday night with 17 pairs entering

Australian Wide Open Pairs

Bev Hopley and Andy Males were the club winners. 15 pairs entered the event

B. Hopley